

Return Form

Date of return	
Name	
Company Name	
Sales Order #	
Invoice # (if applicable)	
Shipping Address (as it appears on the Invoice or Packing Slip)	Street Address: City, State, Zip:
Email Address	

*All fields are required for GovDocs to accept a return

Reason for Return:

This return request meets GovDocs' criteria for accepting returns

Signature: _____

Return Policy:

While we stand firmly behind the quality and accuracy of our products, we understand that sometimes items or orders need to be returned. The GovDocs' Return Policy is as follows:

Electronic items and services are non-refundable. Electronic items or Services can however, within 30 days of shipment, be upgraded to Laminated Items/Services. Please contact our Customer Service Center at 1-888-273-3274.

All other Products and Services: If you are not satisfied with an item you purchased, any physical product or service may be returned within 30 days of shipment. Upon receipt of the item at our Returns Center, a refund of the purchase price (minus any applied discount) will be applied to the order. Shipping and Handling charges are non-refundable. The customer is responsible for return shipping costs.

If you feel you received an item in error, please contact our Customer Service Center at 1-888-273-3274 before returning an item.

Return to:
GovDocs Customer Service
355 Randolph Ave
Suite 200
Saint Paul, MN 55102